



3 Bauhinia, 48 Arum Rd,
Tableview. 7441 Western Cape,
South Africa

www.wacihealth.org

Position: Admin

Dates: Sept 2021 – Feb 2022

Location: Nairobi, Kenya

Background

WACI Health, an Africa Regional advocacy organization established in 1997, conducts advocacy to create the political will needed to end life-threatening epidemics and improve health for all in Africa. In its day to day work, WACI Health pursues an inside outside strategy with governments and key multilateral institutions (such as WHO, the Global Fund to Fight AIDS, Tuberculosis and Malaria (Global Fund), the Stop TB Partnership, and the Union Against Tuberculosis and Lung Disease), by engaging with Decision makers and senior technical experts directly and through high-level allies, while also building External support via parliamentary and civic engagement, civil society strengthening, and politically relevant media outreach.

Our current advocacy priorities include:

- Resources for health, particularly Global Fund resource mobilization and domestic resource mobilization in Africa.
- HIV and Tuberculosis
- Maternal newborn and Child Health
- Nutrition
- Development Institutions such as the World Bank and the Africa Development Bank
- Health systems, R&D and innovation

Scope of work

- Data analysis, policy research and analytical writing to generate evidence to support policy initiative at the national, regional and Global levels.
- Health advocacy research (Desktop review and interviews to relevant partners) to determine advocacy gaps at national and regional level.
- Provide logistic support to campaigns including key moments and conferences around key thematic areas.
- Provide assistance and manage the ED's calendar

Requirements:

- Bachelor's Degree in International relations, Journalism/PR, Admin or any other social science

- Excellent interpersonal and communication skills
- Excellent writing, editing, presentation skills
- Displays in-depth knowledge, understanding of social media platforms

Interested candidates are required to send their CV and cover letter as one document to **jobs@wacihealth.org** with the email subject '**Admin Internship position**' on or before Wednesday, 15 Sept 2021.

Only shortlisted candidates will be contacted within 7 working days of the deadline